



UNIVERSITY of ALASKA SOUTHEAST

UNDERGRADUATE CURRICULUM COMMITTEE

Date and Time: September 18, 2020; 3:00 – 5:00 pm

Location: Zoom (email Chair for login info if needed)

Agenda

1. Roll call and call to order (3:00 pm)
2. Approval of Agenda
3. Approval of minutes from 3/3/2020, 3/20/2020 meetings and April 2020 email vote (draft is in Berling AY 19-20/Minutes – available at \\berling\curriculum\$)
4. Brief rundown of curriculum process and meeting structure
5. 1st Readings, course changes (page 2)
6. 1st Readings, deactivations (page 2-3)
7. Announcements/Other Business (page 3-4)
 - a. Reminder, proposals due by October 1st for the AY22 Catalog!
 - b. First readings from last year – redo this year?
 - c. Committee proposal from last year regarding adding an editing step to the curriculum process
 - d. Required GERs, degrees, and Interstate Passport, oh my
8. Adjournment (5:00 pm)

Links to CourseLeaf Program are available at: <http://www.uas.alaska.edu/Curriculum/> (use “Course Proposals” link to review courses and “Program Proposals” link to review programs).

Next Meeting: Friday, October 16, 3:00 – 5:00 pm

Members

Chair (non-voting)	David Cox	dbcoxii@alaska.edu
Business and Public Admin.	Colleen McKenna	cjmckenna@alaska.edu
Career Education	Susie Feero	skfeero@alaska.edu
Education	Susan Andrews	smandrews2@alaska.edu
Humanities	Liz Zacher	eszacher@alaska.edu
Library	Jennifer Ward	jdbrown@alaska.edu
Natural Science	Carolyn Bergstrom	cabergstrom@alaska.edu
Social Science	Ali Ziegler	aaziegler@alaska.edu
Ketchikan (non-voting)	Teague Whalen	twhalen1@alaska.edu
Sitka (non-voting)	Kitty LaBounty	kllabounty@alaska.edu
Provost’s Office (ex-officio)	Karen Carey, Interim Chancellor Maren Haavig, Interim Vice Provost Anita Parrish	ktcarey@alaska.edu mmhaavig@alaska.edu aaparrish@alaska.edu
Registrar’s Office (ex-officio)	Trisha Lee, Registrar Jan Crichton	tcleee@alaska.edu jgcrichton@alaska.edu
Faculty Senate President (ex-officio)	David Noon	dhnoon@alaska.edu
Student Government President (ex-officio)		juneau.studentgov@alaska.edu



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Brief Descriptions and Stages

Regular Agenda Items

1st Readings

MTR S225 Able Seaman. Category B. Add SLOs, edit grading criteria, and list course content. (Nickerson)

MTR S226 Ratings Forming Part of a Navigation Watch (RFPNW). Category B. Add SLOs. (Nickerson)

MTR S228 Fast Rescue Boat (FRB). Category B. Add SLOs. (Nickerson)

MTR S239 Master 100 Ton and Operator of Uninspected Passenger Vessel. Category B. Add SLOs, edit grading criteria, and list course content. (Nickerson)

MTR S240 Master 200 Ton Upgrade. Category B. Add SLOs. (Nickerson)

MTR S241 Towing Apprentice Mate (Steersman) Upgrade. Category B. Add SLOs. (Nickerson)

MTR S244 Crisis Management and Human Behavior. Category B. Add SLOs. (O'Loane)

MTR S250 Radar Observer. Category B. Add SLOs. (Nickerson)

MTR S252 Automatic Radar Plotting Aids (ARPA). Category B. Add SLOs. (Nickerson)

MTR S254 Electronic Chart Display Information Systems (ECDIS). Category B. Add SLOs. (Nickerson)

Deactivations (first reading)

AUTO S122 Basic Electrical Systems. (Dolan)

AUTO S140 Auto Engine Repair. (Dolan)

AUTO S152 Brake Systems. (Dolan)

AUTO S160 Manual Drive Trains and Axles. (Dolan)

AUTO S194 Auto Practicum I. (Dolan)

AUTO S291 Internship. (Dolan)

BIOL S105R Fundamentals of Biology I Recitation. (Bergstrom)



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DESL S161 Applied Marine Hydraulics. (Dolan)

DESL S291A Alaska Marine Highway Oiler Internship. (Dolan)

Other Business

- a. Proposals are due through the approval process at the department level and the Dean by end of day October 1st for guaranteed review by the committee for inclusion in the AY 21-22 Catalog.
- b. There are a few proposals from last year which passed first reading but which never got addressed by faculty to come back to the committee during the year. Because of new composition of the committee, do we want to hear the proposal for first reading again, or accept the initial first reading? And do we want to codify the decision in the Curriculum Policy guide?
- c. Robin Walz proposed toward the end of last year that the committee pursue adding an editing step of some kind into the CourseLeaf process. He pointed out that historically when handling the paper proposals, there had been a step after the curriculum committee review and approval when proposals were read over and edited before making their way into the catalog; with ongoing electronic proposals being loaded more directly into the Catalog, this step no longer exists, and UGCC has found itself doing a lot of copyediting in the meetings and outside the meetings. Robin proposed perhaps faculty service credit for getting someone to do this.
- d. With UAS's [adoption of the Interstate Passport](#), there is a piece of our degree requirements policies that seems important for us to make clear and intentional. That is, required GER courses. There is this in the catalog:

NOTE: Some degree programs require specific courses be included in the GERs. Students should consult the degree requirements section of this catalog for the degree into which they are admitted to determine which courses should be taken as part of the 34 credit-hour-minimum general education requirements. If required courses are not taken as GERs, they must be taken as requirements or electives. Any given course may be counted as fulfilling more than one requirement in a degree program but the credit hour can only be counted once. History courses may be counted to fulfill the humanities or the social science requirements, but not both.

<http://catalog.uas.alaska.edu/certificate-degree-programs/bachelors-degrees/>

In addition, while UAS policy has not allowed for courses to count both in the degree and in the GER, there was a 2018 update to Regents policy which might allow for this:

R10.04.040.C.3

A student shall not use a single course to meet more than one general education category. However, general education courses may also satisfy degree or major



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requirements.

<https://www.alaska.edu/bor/policy/10-04.pdf>

While a decision on any changes or affirmations to UAS policies around required GERs needing to still be taken by students transferring in with the Passport, or any changes on GER courses also counting for degree requirements, would need to be made at Faculty Senate, as a curriculum issue we could make a recommendation to Senate to start the conversation.